



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for Parking Lot Point of Sale System

Solicitation Number: 6100007611, RFCSP-016-080

Description: The City of San Antonio Convention and Sports Facilities Department (“City”) is seeking proposals from qualified and professional firms to provide a Parking Lot Point of Sale System for the Alamodome parking lot. The Successful Respondent shall be responsible for installation of the point of sale system, software maintenance/support and training services.

Applicable Product Categories: NIGP 209-66, NIGP 918-38, NIGP 920-45

Date Issued: May 26, 2016

Bid Due Date & Time: June 27, 2016 at 2:00 p.m. Central Time

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, Riverview Towers, Hill Country Conference Room, 111 Soledad, 11th Floor, San Antonio, Texas 78205 at 1:00 p.m. Central Time, on June 3, 2016.

Staff Contact Person: Rebecca A. Garza, Procurement Specialist II, rebecca.garza@sanantonio.gov

Evaluation Committee Voting Members:

Kevin Goodwin, Assistant Director, Information Technology Services Department

Jason Bippert, Network Administrator, Information Technology Services Department

Cody Clem, Manager of Events and Guest Services, Convention & Sports Facilities Department

Frank Anaya Jr., Parking Coordinator, Convention & Sports Facilities Department

Melanie Seale, Assistant Director, Finance

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda

item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 p.m., Central Time, on June 13, 2016. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Rebecca A. Garza, Procurement Specialist II
City of San Antonio, Finance Department, Purchasing Division
rebecca.garza@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.